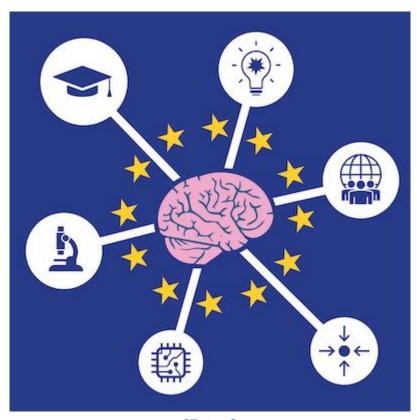
Neurotech^{EU}

The European University of Brain and Technology



[D2.5]
[NeurotechEU Work Plan]

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Executive summary

This document is an integral part of the Neurotech^{EU} Education and Research Quality Compendium (NERQ Compendium) as it is designed to establish the tasks to be carried out to achieve the objectives defined in this Compendium.

It will be thoroughly revised before month 24, taking into account the whole NERQ Compendium that has been defined.

1. Introduction

Neurotech^{EU} Education and Research Quality (NERQ) Compendium for Quality includes the Policy for Quality and the Internal Quality Assurance System. This is a common framework for the assurance of the activities included in Neurotech^{EU} that will be held by each university and it can be integrated into each quality system.

Neurotech^{EU} defines its Quality System following the *Standards of the European Association for Quality Assurance in Higher Education (ENQA)*, the *European Approach for Quality Assurance of Joint Programmes*, the 2030 Agenda for Sustainable Development, and the *European Charter for Researchers Code of Conduct for the Recruitment of Researcher (HRS4R)*.

As stated at the Neurotech^{EU} project, the NERQ **Work Plan** is the definition of the procedures and tasks to be carried out in order to achieve the objectives defined in the Quality Plan.

This document is closely related to the remaining documentation that is being prepared in accordance with the schedule established in the Neurotech^{EU} project. All the quality assessment specifics and indicators of the Neurotech^{EU} Education and Research Quality (NERQ) will be detailed in the NERQ Compendium.

Table 1 lists the project Deliverables that are included in the Internal Quality Assurance System, likewise establishing their connection with the ENQA Standards.

	Neurotech ^{EU} Deliverable. Relative Number in WP	Title	ENQA Standards
D11	D2.1	Structure: Document of Responsibilities	1.1
D12	D2.2	Compendium: 1. Quality Plan	1.1, 1.2. 1.8, 1.9
D13	D2.3	NERQ Compendium: 2. Q3R	1.7
D14	D2.4	NERQ Compendium: 3. Improvement Plan	1.8, 1.9
D15	D2.5	Work Plan	1.1, 1.2. 1.8, 1.9

2. Neurotech^{EU} WORK PLAN

The Neurotech^{EU} Work Plan defines the procedures and tasks to be carried out to achieve the objectives defined in the NERQ Compendium. As we are still designing it, currently it is not possible to define some specific tasks and responsibilities of partners, so the present document is a first version of the work plan index. After finishing NERQ Compendium, a third version of the document will be produced to include all the specific tasks and responsibilities of the partners. It will be used to inform on:



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- Methodology and responsibilities in monitoring and evaluation of activities (templates of evaluation questionnaires, reports).
- Quality standards methodology, procedures.
- Assessment tools for quality assurance.

These results will be collected by the coordinators of each WP following the quality review procedure and submitted to the Quality Committee. Quality Committee meetings will include quality monitoring and assessment.

Index of Neurotech^{EU} work plan



We have designed an index of the Neurotech^{EU} Work Plan (NT-WP), including the minimum activities that will be held in each part of the NERQ Compendium. NT-WP will include at least the activities owned by the Quality Officer (QO), the Quality Manager (QM), the Quality Committee (QC) and the Board of Governors (BoG).

